

U.S. DEPARTMENT OF HOMELAND SECURITY
Bureau of Customs and Border Protection

LEADERSHIP DEVELOPMENT PLAN - Part A

DATE PREPARED:

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Directions: If you need more space, attach CBP 810A Continuation Sheet. Within 30 days of completing **EACH** activity, assignment, or experience, complete CBP 810B and attach to CBP 810A.

Name (Last, First, Middle Initial):

Current Position and Post of Duty:

Targeted Key Position(s):

Learning Objective	Activities/Assignments/Experiences to Achieve Learning Objective	Cost		Demonstration of Learning (How will you know when the learning objective is met?)
		Travel	Training	
1.	Start Date: _____ Completion Date: _____			
2.	Start Date: _____ Completion Date: _____			

Supervisor's Agreement: We jointly agree on the training and development activities and I will seek to provide the necessary resources for the employee to accomplish these objectives during this training and development period.

Supervisor's Mid-Point Review: I have reviewed the employee's progress on accomplishing the training and development activities. We have identified efforts and opportunities to transfer the learning (new knowledge, skills) to the job.

Name: _____ Title: _____

Name: _____ Title: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

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LEADERSHIP DEVELOPMENT PLAN - Part A
Continuation Sheet

Name:

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Learning Objective	Activities/Assignments/Experiences to Achieve Learning Objective	Cost		Demonstration of Learning (How will you know when the learning objective is met?)
		Travel	Training	
3.	Start Date: Completion Date:			
4.	Start Date: Completion Date:			
5.	Start Date: Completion Date:			